



Jean Bouchard
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PLEASE POST

MEMORANDUM

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TO: ALL EMPLOYEES

FROM: PERSONNEL DEPARTMENT

DATE: DECEMBER 21, 2017

SUBJECT: Weapon-Free Workplace Policy

The City of Warwick, to ensure that the City maintains a workplace safe and free of violence for all employees, prohibits the possession or use of dangerous weapons on City property including all City-owned or leased vehicles other than official law enforcement officers.

Dangerous weapons include firearms, explosives, knives and other weapons that might be considered dangerous or that could cause harm. Employees are responsible for making sure that any item possessed by the employee is not prohibited by this policy.

All workers are subject to this provision, including contract workers and temporary employees as well as visitors on City property other than official law enforcement officers.

A license to carry the weapon on City property does not supersede City policy. Any employee in violation of this policy will be subject to disciplinary action, up to and including termination.

Personnel Department